



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 26 JANUARY 2017

AGENDA AND REPORTS

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

THURSDAY, 26 JANUARY 2017

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

DATED this date

Alex Colyer
Interim Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

1. **APOLOGIES**
To receive Apologies for Absence from Members.
2. **DECLARATIONS OF INTEREST**
3. **REGISTER OF INTERESTS**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **MINUTES**
To authorise the Chairman to sign the Minutes of the meeting held on the 17 November 2016 as a correct record.
5. **ANNOUNCEMENTS**
To receive any announcements from the Chairman, Leader, the executive or the head of paid service.
6. **QUESTIONS FROM THE PUBLIC**
To note that no questions from the public have been received.
7. **PETITIONS**
To note that no petitions to this authority have been received since the last Council meeting.

(Pages 1 - 26)

8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:

8 (a) Interim Polling Districts Review (Civic Affairs Committee, 9 December 2016)
The Civic Affairs Committee

RECOMMENDED TO COUNCIL the adoption of the following changes to the Council's scheme of Polling Districts and Polling Places:

- (a) Deletion of the existing polling district of Fen Ditton (RA1), and creation of two new polling districts of Fen Ditton West (RA1) and Fen Ditton East (RA2). Residents in RA1 will continue to vote in Fen Ditton. Residents in RA2 will need to attend the polling station in Teversham to vote in the county elections next year. They will vote in Fen Ditton for other elections.
- (b) Deletion of the existing polling district of Whittlesford South (WH2), with all WH2 properties being moved into the polling district of Whittlesford (WH1).
- (c) Amendment of the appointed polling place for the polling district of Childerley (NL2) to incorporate the parish of Knapwell. This will allow electors in Childerley to visit the Knapwell station for the county elections next year.
- (d) Creation of a new polling district of Trumpington Meadows (PG2), with all the properties within the boundary of the new polling district being moved from Haslingfield (PG1).

(Pages 27 - 42)

8 (b) Community Governance Review: Haslingfield Parish Council (Civic Affairs Committee, 9 December 2016)
The Civic Affairs Committee unanimously

RECOMMENDED TO COUNCIL

- (a) Option B as laid out in the report, due to the support of local parish councils, local organisations and local residents for this option.
- (b) That the new parish be named "South Trumpington".

(Pages 43 - 84)

8 (c) Localised Council Tax Support Scheme (Finance & Staffing Portfolio Holder Meeting, 16 August 2016)

The Finance and Staffing Portfolio Holder **RECOMMENDED** to Council that it reaffirms the current Localised Council Tax Support Scheme for the Civic Year 2017-18.

The Council Tax Reduction Scheme (Prescribed Requirements) (England) (Amendment) Regulations 2016 were laid before Parliament on 22 December 2016 and came into force on 15 January 2017.

These Regulations allow for annual uprating of calculation components for pensioner

Council Tax support including updated figures for non-dependant deductions. There has been some minor amendments to the regulation which enable the Council tax Support legislation to mirror Housing Benefit legislation which has amended rules with regard to temporary absence for those of pension age.

A full version of the revised Localised Council Tax Support Scheme document and the Council Tax Reduction Scheme) have been published separately and can be viewed via the following link:

<http://scambs.moderngov.co.uk/ecSDDisplay.aspx?NAME=SD2258&ID=2258&RPID=1002871666&sch=doc&cat=13747&path=13747>

8 (d) Annual Pay Policy Statement (Employment Committee, 26 January 2017)
The Employment Committee

RECOMMENDED THAT COUNCIL Approve the Pay Policy Statement.

Employment Committee are meeting at 10am on Thursday 26 January. Any alternative recommendation agreed by the Committee will be reported verbally to Council.

(Pages 85 - 106)

8 (e) Appointment of Two Councillors to the Scrutiny Committee of the Combined Authority

The Council needs to appoint a Conservative and a Liberal Democrat member to the Scrutiny Committee of the Combined Authority.

(Pages 107 - 110)

9. QUESTIONS FROM COUNCILLORS

9 (a) From Councillor John Williams

Given the crisis in the NHS and the chronic state of adult social care due to insufficient funding from national government what actions have this council taken with stakeholders to ensure the well-being of our elderly residents.

9 (b) From Councillor Bridget Smith to the Leader of Council

To what does the Leader attribute the last year's extremely low housing delivery figures for South Cambridgeshire and how will he be ensuring that this alarming trend is reversed in the coming years?

9 (c) From Councillor Aidan Van de Weyer to the City Deal Portfolio Holder

Which of the 24 recommendations contained in the '[Greater Cambridge City Deal External Review](#)', made public on 13 January but received by the City Deal on 28 October, does the City Deal Portfolio Holder accept, and which does he reject?

9 (d) From Councillor Philippa Hart for the Leader of Council

The 2016-17 Second Quarterly Position Statement on Finance, Performance and Risk at STR30 assesses the known risks which devolution could bring to the council thus:

"Tight timescales, insufficient time and capacity to get structures in place, changes in the political and economic climate, failure of some or all partners to engage fully and/or of associated governance arrangements, leading to; delays to the receipt of,

or complete loss of powers and funding allocated to the Combined Authority under the devolution deal, resulting in:

Inability of SCDC to deliver its Corporate Plan, financially unviable services, reputational damage for SCDC, wider loss of credibility for Cambridgeshire authorities, reducing the prospect of successful future devolution deals with government".

The risk score is given as 12 and on Amber. The Risk Owner's only comments about how these risks might be addressed proposes this solution:

"Awareness of the timetable and ongoing preparations mitigate the risk of failure to deliver the deal in accordance with the specified milestones".

Please can the Leader tell us where he estimates we are on the timetable and what ongoing preparations are underway to deliver a failure-free devolution?

10. NOTICES OF MOTION

10 (a) Standing in the Name of Councillor Aidan Van de Weyer

This Council agrees that all votes, except for those taken by affirmation and for appointments, be recorded in the manner described in Standing Order 16.5 (Recorded Vote) and requests that the Civic Affairs Committee proposes the necessary amendments to the Constitution.

10 (b) Standing in the Name of Councillor Bridget Smith

In the light of the recently published City Deal external review, this Council strongly supports the recommendation:

'to undertake a refresh of the transport strategy for Cambridge and South Cambridgeshire to ensure it is up-to-date and reflects the impact of any latest development patterns and other relevant changes.'

Furthermore, this Council supports the recommendation:

'to ensure the transport and economic evidence base is up-to-date.'

10 (c) Standing in the Name of Councillor David Bard

While welcoming City Deal proposals to improve public transport access to Cambridge, this Council reiterates its opposition to a congestion charging scheme. A congestion charge would have the effect of selectively penalising those residents of South Cambridgeshire who currently have no realistic alternative to the car for travel into Cambridge for work.

11. CHAIRMAN'S ENGAGEMENTS

To note the Chairman's engagements since the last Council meeting:

Date	Venue / Event	Attended
November		
Friday 18	The Mayor of Cambridge Reception	Chair
Friday 18	Mayor of St Edmundsbury : Celebratory Dinner	Vice Chair
Sunday 20	Service of Remembrance for Road Traffic Victims	Chair
Friday 25	The Mayor of Northampton: 2016 Charity Gala Bal	Vice Chair
Sunday 27	Civic Service: East Cambs DC	Chair
Tuesday 29	Visit of HRH The Prince of Wales and HRH The Duchess of Cornwall	Chair

December

Thursday 01	Festive Post Office Delivery visit in the South Cambs District Council area	Chair
Friday 09	Mayor of St Ives: Charity Carol Concert	Vice Chair
Monday 12	Huntingdonshire District Council Christmas Carol Service	Vice Chair
Tuesday 13	Uttlesford District Council: Chairman's Civic Carol Service	Chair
Friday 16	Mayor of March Civic Carol Service	Chair
Tuesday 20	St Ives Town Council : Civic Service of Lessons and Carols	Chair

January 2017

Saturday 07	Gold Duke of Edinburgh's Award in Cambridgeshire	Chair
Thursday 26	Holocaust Memorial Day Service: Huntingdon	Vice Chair
Saturday 28	Royal British Legion: Annual Conference	Chair

12. DATES OF NEXT MEETINGS

The next meeting of Council will be held on Thursday 23 February 2017 at 2pm.

Council is invited to agree the following meeting dates:

- Thursday 25 May 2017 at 2pm
- Thursday 28 September 2017 at 2pm
- Thursday 23 November 2017 at 2pm
- Thursday 25 January 2018 at 2pm
- Thursday 22 February 2018 at 2pm

Please note: Council meetings scheduled for July were cancelled in 2015 and 2016.

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.